

What are the guidelines for assigning street names?

Property owners are given the opportunity to submit their recommendations for a street name with the understanding that the Jersey County Board possesses the final authority to assign the name to any street/lane/road or highway.

When recommending a street name, property owners should adhere to the following guidelines:

- Avoid using family or individual names, especially living persons and politicians.
- Avoid using names that sound alike (e.g.: Grand View DR, Grandview DR, Wright ST, Right ST, Write ST).
- Do not make three recommendations of the same name with the only difference being the suffix (e.g.: Eagle RD, Eagle DR, Eagle LN).
- Do not use unconventional characters in road names such as apostrophes, dashes or hyphens (e.g.: Kelly's DR, City-Wide LN).
- Avoid using directional suffixes, standard suffixes or prefixes as road names (e.g.: East DR, Court ST, Avenue of the Pines).
- Avoid using non-standard road name suffixes which may be confused with subdivisions or commercial developments (e.g.: Westgate Plaza, Kensington Place).

**GENERAL ADDRESSING QUESTIONS:**

How are addresses assigned?

Addresses are assigned based on an address grid which goes from 10000 to 35000 west to east and 10000 to 33000 south to north.

Address ranges are calculated for each street. An individual address is determined by where a structure accesses that street (where the driveway connects to the street). Address points are taken via GPS.

What authorizes the County to assign road names/addresses?

Section 5-1067 of the Counties Code (55 ILCS 5/5-1067) and the Jersey County Addressing Resolution.

FOR MORE INFORMATION VISIT OUR WEBSITE:

[www.jerseyco911.com](http://www.jerseyco911.com)

Or

[www.facebook.com/JerseyCounty911](https://www.facebook.com/JerseyCounty911)



# Jersey County 9-1-1 Addressing & Street Naming Frequently Asked Questions & Guidelines



**JERSEY COUNTY ETSB**  
**(618) 498-5571 ext. 153**  
**[www.jerseyco911.com](http://www.jerseyco911.com)**

## RE-ADDRESSING QUESTIONS:

### Why are addresses important?

The addresses that the County assigns are used within the 911 system for the efficient notification of public safety resources. Your street address is the primary means that law enforcement, fire, medical and delivery services use to identify and locate your residence or business.

### Why is my address changing?

Your old address was out of sequence, was not assigned to the appropriate street, or was on a road or lane that requires a name. Your new address will make it easier for law enforcement, fire and medical personnel to quickly locate your home.

### What should I do once I receive my new address?

- 1) Post your new address.
- 2) If your new address will also be your mailing address then you need to notify those who use your mailing address including:

- Telephone/Electric/Cell/Other Utilities
- DMV/Car Registration
- Utilities
- Financial Institutions
- Insurance Companies
- IRS
- Mortgage Company

You should also contact the County Clerk at (618) 498-5571 ext. 115 regarding your voter registration.

### How will getting a new premise address affect my mail?

If you are using your current premise (house) address as your mailing address then your new premise address will also become your new mailing address. We will notify your local post office that your mailing address has changed. The postal delivery system will cross reference your old address with your new address.

You can begin using your new address immediately after you receive your official notification from the 9-1-1 office. Mail sent to your old address will be delivered to you for up to one year from the date when your new address was assigned. This will give you some time to change your checks, notify creditors, update your driver's license, etc.

### Will my mailbox need to be moved onto the new street that I'm being addressed off of or will it stay where it is?

The mailbox will stay where it is for now. Mail delivery routes and the location of mail boxes are determined by the US Postal Service. If you want to change the location of your mailbox, you must contact your local Postmaster.

### Who can I contact for questions regarding my new address?

Contact the ETSB's Administrative Office at (618) 498-5571 ext. 153

## ADDRESS DISPLAY GUIDELINES:

- Address numbers should be posted, legible and large enough to be seen from the roadway. Each number should be reflective and on a contrasting background.
- If your home is more than 50 feet from the road then your address should be displayed at the end of your driveway AND on your house.
- Numbers should not be posted in an area subject to obstruction.
- If more than one structure is addressed on the same driveway, each address should be posted on the driveway.
- If displaying your address on your mailbox ensure that the number is visible to vehicles coming from either direction.
- If your mailbox is not located at the end of your driveway then post the address at the end of your driveway.

## STREET NAMING GUIDELINES

### What qualifies a street for naming?

A driveway/road/street whether public or private with 3 or more residential or business structures or lots with legal access requires a street name.

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